

EXPORT CERTIFICATE REQUEST FORM

Companies requesting a "Certificate" document must either be headquartered in the State of Missouri or have product(s) manufactured or processed in Missouri.

Special Note: Information on the certificate will reflect exactly what is entered on this form. Please take care to ensure accuracy.

Please allow up to five business days for processing.

Type of Certificate	
<p style="text-align: right;">Free Sale</p> <ul style="list-style-type: none"> • Copy of invoice showing the sale of product(s) to U.S. customers within the last 12 months. 	<input type="checkbox"/> Quantity _____
<p style="text-align: right;">Health and Sanitary</p> <ul style="list-style-type: none"> • Copy of invoice showing the sale of product(s) to U.S. customers within the last 12 months. • Copy of current product manufacturing facility inspection report required. 	<input type="checkbox"/> Quantity _____
<p style="text-align: right;">Other Export Certificate</p> <ul style="list-style-type: none"> • Copy of invoice showing the sale of product(s) to U.S. customers within the last 12 months. • Copy of supporting documentation for certificate. 	<input type="checkbox"/> Quantity _____ Type of Certificate _____
Headquarter Information	<i>Must be filled out completely</i>
Company City, State/Province, Country	
Manufacturing/Processing Facility Information	<i>Must be filled out completely</i>
Company City, State/Province, Country	
For Human Consumption	<input type="checkbox"/> Yes <input type="checkbox"/> No
Destination Country	
Approximate CIF Value of Shipment <i>(for internal use only)</i>	

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Return Certificate To	<i>Must be filled out completely</i>
Company Contact Name Mailing Address City, State/Province, Country Postal code Phone Email Address	
Preferred Method of Delivery	
<ul style="list-style-type: none"> • Please provide billing account number for Fed Ex or UPS Mailing 	<input type="checkbox"/> Fed Ex # _____ <input type="checkbox"/> UPS # _____ <input type="checkbox"/> Regular US Postal Service Mail

In order to fulfill your certificate request, we ask that you **complete the Request Form**, attach the supporting documentation, and submit to the Agriculture Business Development Division of the Missouri Department of Agriculture via email at abd@mda.mo.gov.

Please refer to the following export certificate examples to view standard certificate language.

- [Certificate of Free Sale Template](#)
- [Certificate of Health and Sanitary Template](#)

If you require additional information not found in our standard templates to be included on your certificate, please indicate those requirements here:

All certificates will expire exactly one year from processing date.